



12,000 pages of paper: 120 pounds  
12,000 pages on a CD: 1/2 ounce  
**Travel Lightly**

## Reliable Digital Archiving for Distribution and Disaster Recovery

- ▶ Reduce photocopying and distribution costs
- ▶ Simplify disaster recovery and enhance business continuity
- ▶ Easily distribute documents to remote offices and mobile staff

## Make Documents Available to Anyone, Anywhere

As more organizations adopt document management systems and replace filing cabinets and microfilm with digitized images, the obvious problem of how to get information to users who don't have access to a document management system remains.

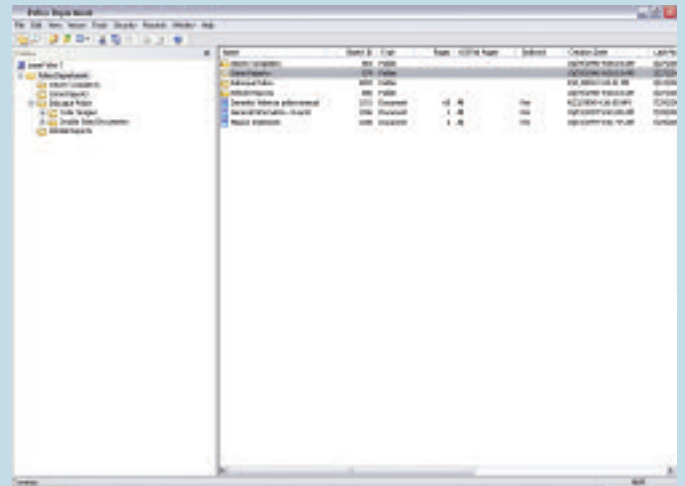
## Laserfiche® Plus™ Is the Solution

Laserfiche Plus is the perfect turnkey solution to this problem. Now you can immediately create a CD bundled with a state-of-the-art search engine. For every CD created with Laserfiche Plus you get a free search engine that can be distributed royalty-free.\*

## Easy Access to Your Archives

Thousands of successful organizations manage their archives with Laserfiche, enabling them to store millions of pages of documents electronically, conduct full-text searches quickly, make annotations easily and much more. Now with Laserfiche Plus you can do all this and publish your documents on CD. You're free to distribute CDs to practically anyone with a PC so they can search, view and print documents. At Laserfiche we believe you shouldn't have to change everything, including your work habits, just to accommodate new technology. That's why we designed Laserfiche to conform to the way you work. And best of all, it runs on your existing networks and PCs, helping to put your documents into the hands of the people who need them.

**Once you've scanned in your documents with Laserfiche** – from crowded filing cabinets to faded microfiche – you're ready to organize them easily with Laserfiche's automatic indexing and OCR features.



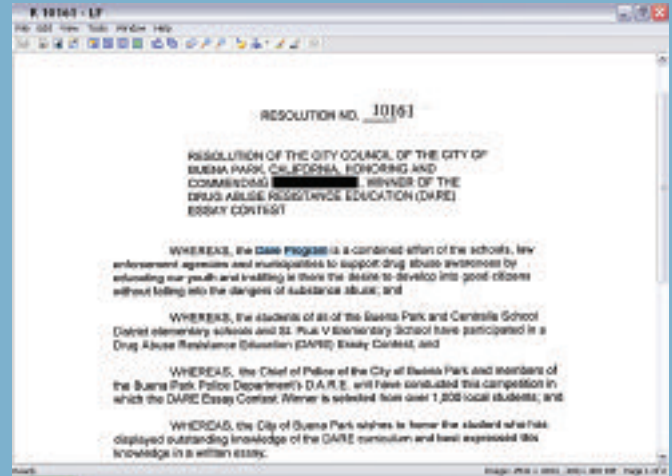
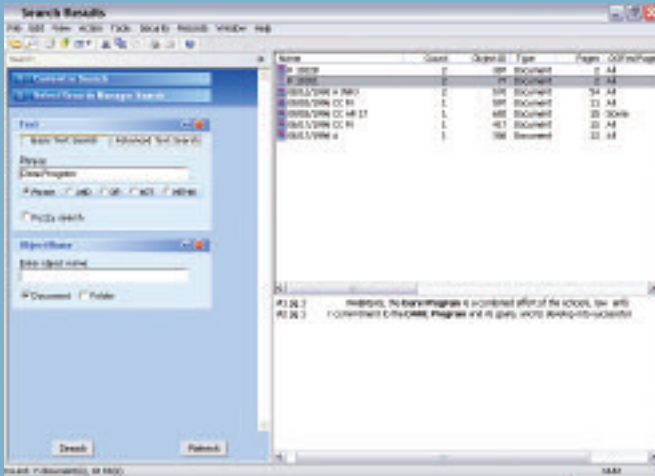
**Creating your CD is a cinch.** After choosing the desired documents, simply click Publish CD and in record time your master is created. After it is duplicated, it can be dispensed to recipients royalty-free.\*

Royalty-free is applicable only if the licensee agrees not to sell, rent, or sublicense the CD. A different license is required for such activity. Contact Laserfiche at 562-988-1688 for more information.

## Enhance Disaster Recovery and Business Continuity

Every CD created by Laserfiche Plus is fully equipped with a powerful search engine that allows you to search and retrieve documents by folders or index cards. An exhaustive full-text or fuzzy logic search can quickly assist you with viewing those documents that are harder to find. After retrieval, they can be easily printed and faxed. With their built-in search capabilities, Laserfiche Plus CDs enhance disaster recovery and business continuity by providing access to mission-critical documents even

if your network remains off-line.



## Send Your Documents around the World

Once your CDs are created, authorized users can access your archives by inserting the CD into a PC. That's how service bureaus and records managers from municipalities, school districts, and other organizations effortlessly distribute their documents. Laserfiche not only manages your archives, it lightens your load in the workplace.

## The Key Is Portable Volumes

Laserfiche's unique concept of portable volumes allows individual CDs to be easily regrouped and attached to a database. Gone are the days spent copying huge document volumes to keep records updated at multiple sites. The additive synchronization of portable volumes allows you to detach and reattach your CDs to other Laserfiche systems. With Laserfiche's pioneering technology, we're changing the way you see the world.

# About Laserfiche

## Laserfiche Product Suite

### Laserfiche Document Management Platform

These core products help you organize, protect and retrieve information.

Laserfiche United™ and Laserfiche Team™  
Laserfiche Records Management Edition™  
Laserfiche Web Access™

### Document and Information Capture

These tools bring paper and electronic documents into your digital system.

Laserfiche Quick Fields™  
Laserfiche Import Agent™  
Laserfiche Snapshot™

### Document Distribution

Provide secure, efficient document access to users across the office and around the world.

Laserfiche WebLink™  
Laserfiche Plus™  
Laserfiche E-mail Plug-In™  
Laserfiche COLD™

### Business Process Management

Streamline document-centered processes and track activity for regulatory compliance.

Laserfiche Workflow Suite™  
Laserfiche Agenda Manager™  
Laserfiche Audit Trail™

### Integration and Customization

Tools and packaged solutions facilitate image enabling and back-end integrations.

Laserfiche Integrator's Toolkit™  
Integration Express™  
Integration Express-GIS™

### Software Assurance

Manage change and protect your investment.

Laserfiche Software Assurance Plans (LSAP™)

## Your Next Step

Call (800) 985-8533 to arrange a demonstration. Also e-mail [info@laserfiche.com](mailto:info@laserfiche.com) or visit [www.laserfiche.com/plus](http://www.laserfiche.com/plus) for more product details or to request your free Laserfiche demo CD.

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## Laserfiche Solutions

Laserfiche Plus is a distribution module of the Laserfiche document management solution suite. Laserfiche provides dependable digital archival, fast retrieval and efficient distribution solutions for over 21,000 public- and private-sector organizations around the world.

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